

March 13, 2023 ♦ 7:00 p.m.  
Wattsburg Area Elementary Center

**AGENDA**

**I. Call to Order – Mr. Jeremy Bloeser, Board President**

A. Pledge

B. Roll Call:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Mrs. Britni Burlingham | <input type="checkbox"/> Mrs. Nicole Lee    | <input type="checkbox"/> Mrs. Tara Pound    |
| <input type="checkbox"/> Mrs. Amanda Farrell    | <input type="checkbox"/> Mr. Shawn Matson   | <input type="checkbox"/> Dr. Andy Pushchak  |
| <input type="checkbox"/> Mrs. Lea Hetherington  | <input type="checkbox"/> Mr. Stephen Morvay | <input type="checkbox"/> Mr. Jeremy Bloeser |

**II. School Reports**

**III. Guest and Citizen Comments**

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

**IV. Superintendent’s Report – Dr. Ken Berlin**

**V. Business Administrator’s Report – Mrs. Vicki Bendig**

A. Treasurer’s Reports

[General Fund](#): \$12,087,094.91

[Capital Projects](#): \$491,950.20

[Cafeteria](#): \$606,750.95

B. Bills

[Exhibit A1](#) Checks Already Written: \$63,148.66

[Exhibit B1](#) Cafeteria Checks Already Written: \$1,436.80

[Exhibit D](#) SHS Activity Fund Report: \$93,387.34

**VI. Legal Advisement – Mr. Jeremy Bloeser**

**VII. Finance – Mr. Steve Morvay**

F – 1 (I) Transfers

- To approve the following transfers:
  - Monthly budgetary transfer from the budget vs. actual report as outlined.
  - \$126,100 from the committed fund for Nora Flooring to the committed fund for Tarkett flooring for the cafeterias as outlined.

F – 2 (I) Northwest Tri-County Intermediate Unit Budget Northwest Tri-County Intermediate Unit Budget for 2023-2024 School Year

- To approve the [Intermediate Unit General Operating Budget for the 2023-2024 school year](#) in the amount of \$66,989,275 and to further approve Wattsburg Area School District's contribution to the School Improvement School Improvement Services (Fund 020) budgets of the Intermediate Unit for the 2023-2024 fiscal year in the amount of \$31,330.58 and \$239,230 to the Special Education Services Consortium (Fund 23).

F-3 (I) LEAF Equipment Lease Schedule and Finance Agreement

- To approve an [Equipment Lease Schedule and Finance Agreement](#) with LEAF Capital Funding, LLC for staff laptops with delivery and first payment after July 1, 2023, as outlined.

VIII. **Building and Grounds – Mr. Shawn Matson**

B – 1 (I) WAEC/SHS Cafeteria Flooring

- To approve the purchase of flooring for the [WAEC and SHS cafeteria floors](#) as outlined.

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (I) ESS Substitute Additions

- To approve Hannah Espinosa, Madison Hoover and Kimberly McCain as additions to the ESS Substitute List as outlined.

P – 2 (I) Service Personnel Substitute List

- To approve Brittany Giannelli (retro to March 2, 2023) and Robert Garner as additions to the Service Personnel Substitute List for the 2022-2023 school year.

P – 3 (I) Resignations

- To accept the following resignations:
  - David Applebee, custodian, for the purpose of retirement effective March 18, 2023.
  - Brittany Giannelli, custodian, effective March 3, 2023
  - Karly Long, art teacher, effective March 9, 2023.
  - Emily Sonney, education support aide, effective March 23, 2023.

P – 4 (I) Leave Requests

- To approve the following leave requests:
  - FMLA -Like Leave for Laura Holmes beginning April 4, 2023.
  - Intermittent Family Medical Leave for Sara Land beginning April 26, 2023.
  - Intermittent Family Medical Leave for Rachel Merry beginning February 24, 2023.

P – 5 (I) Kindergarten Bootcamp

- To approve Emma Kowalski as Speech Pathologist for Kindergarten Bootcamp on Tuesdays, Wednesdays, and Thursdays August 1-18, 2023.

P – 6 (I) Conference Request

- To approve Cheryl Krider to attend Financial Literacy Event on April 18, 2023 in Edinboro, PA at an estimated cost of \$120. Funds from Professional Development.

X. **Policy – Mrs. Amanda Farrell**

XI. **Curriculum – Dr. Andy Pushchak**

- C – 1 (I) Dual Credit Affiliation Agreement – Mercyhurst University
- To approve the [Dual Credit Affiliation Agreement with Mercyhurst University](#) as outlined.
- C – 2 (I) Dual Credit Affiliation Agreement – Penn State University
- To approve the [Dual Credit Affiliation Agreement with Penn State University](#) as outlined.
- C – 3 (I) Dual Credit Affiliation Agreement – Penn West University
- To approve the [Dual Credit Affiliation Agreement with Penn West University](#) as outlined.
- C – 4 (I) Science Course – Seneca
- To approve [Integrated Science Course](#) at Seneca High School beginning the 2023-2024 school year as outlined.
- C – 5 (I) Science Sequence – Seneca
- To approve [science sequence](#) at Seneca High School beginning the 2023-2024 school year as outlined.

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

- T – 1 (I) Transportation Requests
- To approve the [transportation requests](#) and ratification of field trips since last meeting as outlined.
- T – 2 (I) Transportation Agreement
- To approve a parent transportation agreement effective February 17, 2023 for the 2022-2023 school year at the current IRS rate of 65.5¢/mile.

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

- AE – 1 (I) Volunteer List
- To approve Donald Carver, Heather Gifford and Michael Kappler as additions to the WASD Volunteer List.
- AE – 2 (I) Coaching Appointments
- To approve Dana Miller, Cross Country 1<sup>st</sup> Assistant Coach at step 2+.

XV. **Miscellaneous**

- M – 1 (I) Bethesda Agreement
- To approve the [agreement for Alternative Education](#) for Disruptive Youth between Bethesda Lutheran Services and Wattsburg Area School District for the 2023-2024 school year as outlined.

XVI. **Erie County Technical School – Mr. Steve Morvay**

**XVII. Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

**XVIII. Board Correspondence and Dialogue**

**XIX. Adjournment**